

CITY OF MENDOTA



**REQUEST FOR QUALIFICATIONS
For
FEDERAL HIGHWAY ADMINISTRATION GRANT
CAPITAL PROJECTS GEOTECHNICAL ENGINEERING SERVICES**

For

FISCAL YEARS 2016/2017, 2017/2018 and 2018/2019

The City of Mendota applies for and receives competitive grants and allocations of Federal funding for transportation projects. These funds tend to come through such funding mechanisms as the Regional Surface Transportation Program (RSTP), Congestion Mitigation Air Quality (CMAQ), and other such funding. These funds provide for activities involving capital projects including construction and repair of critical transportation infrastructure, as well as procurement of equipment to maintain said infrastructure.

The City received funding for street and drainage improvements around one of the local schools, as well as some funds to procure a new compressed natural gas street sweeper a couple years ago. It is anticipated that additional projects like these will be funded over the years to come. Additional projects that may be undertaken under this RFQ may involve: streets and roads; gutter and sidewalks; streetlights; and any and all other infrastructure projects that aid, improve, or maintain transportation infrastructure. A necessary scope item for such transportation related projects will be geotechnical engineering consulting and testing services. Consulting services may include, but are not be limited to, pavement design, foundation design, and footing design. Testing services may include, but are not limited to, compaction testing, R-Value collection, and existing pavement coring.

The U. S. Federal Highway Administration (FHWA) has determined that funding recipient jurisdictions utilizing contract engineering services shall solicit and contract for those services in a competitive manner. Thus, the City of Mendota is issuing this Request for Qualifications (RFQ) for geotechnical engineering services for Fiscal Years 2016/17 through 2018/19.

The City of Mendota is requesting a Statement of Qualifications from geotechnical engineering firms to perform the consulting and testing services required to complete the funded projects in conformance with FHWA requirements and subject to State and Federal regulations and law. The City intends to select as many as three firms to provide contract services for a maximum period of three years. Services are to include identification of all necessary design, testing, and estimates of probable construction costs.

Statements of Qualifications will be evaluated based on qualifications of the geotechnical engineering firm. Statements are to include:

- Firm name, contact person, address, telephone and fax numbers, and email addresses;
- Type of organization (individual, partnership, or corporation);
- Firm principal(s) who will be responsible for the contract, their education, credentials and experience;
- Names and qualifications of any and all staff that will be assigned to the contract;
- Present staff – number and classification;
- List of relevant project experience in the past five years, including location and type of project. Provide the name and telephone number of a reference for each project listed;
- List any previous experience with the City of Mendota;
- Indicate familiarity with FHWA funding procedures and requirements;

Engineering services will be selected based in the following criteria, with associated weighting of consideration; weighted by 100 total points possible:

- Type and size of the organization (5)
- Qualifications of Principal responsible for contract (20)
- Number and Qualifications of staff assigned to contract (20)
- Total staff of firm (10)
- Project history (25)
- Prior experience with Mendota's transportation infrastructure (15)
- Familiarity demonstrated with FHWA funding procedures and requirements (5)

Compensation shall be negotiated after ranking of qualification statements. Negotiations will begin with the highest ranked firm(s). **DO NOT INCLUDE PROPOSED CHARGES, FEES, OR ANY OTHER FINANCIAL INFORMATION UNTIL REQUESTED IN NEGOTIATION.** Inclusion of such information in a statement will result in an immediate refusal of consideration.

Disadvantaged Business Enterprises (DBEs) are highly encouraged to apply:

This solicitation is subject to Title 49, Code of Federal Regulations, Part 26 (49 CFR 26) entitled "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs." Disadvantaged Business Enterprise (DBE) participation goals have been waived for this solicitation, due to the extremely low number of eligible DBEs within the region that conduct the classification of work needed under this solicitation. Although DBE goals have been waived for this solicitation, the City of Mendota and Caltrans encourages the participation of DBEs, as defined in 49 CFR 26, in performing contracts financed in whole or in part with federal funds. Information about the Federal DBE Program is available at: <http://www.fhwa.dot.gov/civilrights/programs/dbess.cfm> or <http://www.dot.ca.gov/hq/bep/>.

Interested firms are encouraged to contact Charles Johnson, Director of Administrative Services, at (559) 655-3291 extension 109, with questions or inquiries.

Provide two (3) copies of the Statement of Qualifications and deliver to the City of Mendota, 643 Quince Street, Mendota, CA 93640, Attn: Charles Johnson, Director of Administrative Services, no later than 5:00 PM on October 21, 2016. Statements must be in City Hall by this time, postmarks will not be considered as time of delivery.

Email responses will not be accepted. Late responses will not be accepted or considered.